



Glovers Lane Netherton
Liverpool L30 5QW

Volunteer Role Description

- Title: -** Group Assistant
- Hours of Work: -** Various, usually two to three hours a week
- Reports to: -** Relevant Tutor
- Location: -** Netherton Feelgood Factory
- Job Purpose: -** To support groups run within the Feelgood Choices Programme

Main Duties & Responsibilities: -

- To assist the tutor in the delivery of practical activities.
- To help prepare resources for group members.
- Provide practical support for class members when taking part in activities (if required).
- To be sociable and patient with group members.
- To support group members in completing registration forms and evaluation forms.
- To help with setting up the room and tidying the room after the session
- To make tea and coffee.
- To collect donations for groups.
- To be tolerant and aware of the needs of different ethnic, cultural and age groups.